



## Estero Pointe Community Association, Inc. Estoppel Request Form

Estoppel requests may be made via mail or e-mail: [info@coastalassociation.biz](mailto:info@coastalassociation.biz)

Coastal Association Services, LLC.  
Estoppel Requests  
1314 Cape Coral Pkwy East, Suite 205  
Cape Coral, FL 33904

Please provide the following information when making Estoppel Requests:

Address of property (and unit number if applicable): \_\_\_\_\_

Date of scheduled closing: \_\_\_\_\_

Current owners name: \_\_\_\_\_

Email address to return Completed Form(s): \_\_\_\_\_

Our company requires a preparation fee for your Estoppel Request(s) to be pre-paid prior to the completion of the form(s). **Requests for an Estoppel are not considered received until we are in receipt of the fee(s) required for these services AND we receive a copy of the Executed Sales Contract and completed Notice of Sale form.**

**Fee structure and corresponding request below:**

- ☐ Standard Estoppel Requests (10 Business Days): \$299 ea. \*
- ☐ **RUSH** Estoppel Requests (1-3 Business Days): \$418 ea. \*

\*If account is delinquent, an additional \$179 will be charged for the Estoppel Certificate

Your request must contain a check (Business, Cashier's or Money order. No personal checks accepted) made payable to Coastal Association Services, LLC. for the appropriate amount as indicated above and mailed or hand delivered to **1314 Cape Coral Pkwy East, Suite 205, Cape Coral, FL 33904**

**Please indicate in the memo portion of the check: Estoppel Request, Association Name and Address**

Please note once all of the information is received, we will email the completed Estoppel to the email address provided.

