



## Unit Modification Application

Date: \_\_\_\_\_

Association Name: \_\_\_\_\_

Building Address: \_\_\_\_\_

Unit Number: \_\_\_\_\_

Owner(s) Names: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Modification Request: (a detailed explanation of the Modification)

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The Following information must be submitted with this application for review:

- Contractor licensing
- Contractor insurance (General Liability and Workers Compensation)
- Specifications of the product to be installed (Drawings)
- A drawing of the proposed modification (Plan View)



## Specifications for Contractors

Please be aware of the following when using contractors:

- Contractors must be licensed and insured
- No material may be stored in the common area
- All construction debris must be removed from the site
  - Debris **may not** be placed in Association dumpsters
  - Contractor dumpsters may be used with prior Association approval
- A sound rating of IIC-STC 70 or greater is to be used under all hard flooring surfaces
- No work may be performed on asphalt or concrete surfaces
  - Grass covered surfaces may be used when necessary, e.g. tile saw, miter saw, etc.
- No structural changes may be made to the building
- All work is to be performed between the hours of 8:00 AM to 5:00 PM Weekdays

I am familiar with the Association's policy and procedure which pertains to modification(s) made to the unit and the owner's responsibility to maintain such modification(s) at his/her expense during the tenure of unit ownership, and thereafter by successors in interest to the condominium parcel more specifically described in the warranty deed to said unit. Further, no work functions on the unit structure may be performed until the following actions have occurred: (1) all construction requirements imposed by Lee County regulations (plans, permits, etc.), which may apply to the proposed modification(s), shall be duly satisfied and documented, (2) receiving board approval.

Further, I understand the requested modification must be completed within 90 days following the commencement of work.

I have read and agree to follow the guidelines as listed above:

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Printed Name

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Signature

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Date

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### **Board of Directors Action**

**Approval** \_\_\_\_\_ **Disapproval** \_\_\_\_\_

This approval by the Association's Board of Directors, as evidenced below, is premised upon the owner's strict adherence to the terms and conditions agreed upon by the owner(s) at the time of application, together with acceptance of the provisions as stated in the Association's Resolution.

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Board of Directors